Minutes of the 33rd meeting of the Academic Affairs Committee (AAC) held on 22nd December 2023 at 2.30 PM in the Senate Room.

		The following members/special invitees were present: • Prof. Vikram Goyal – AAC Chair • Dr. Sumit J. Darak – DoAA • Dr. Sneh Saurabh- Chair -PG Affairs • Dr. Debajyoti Bera - Chair-UG Affairs • Dr. Sriram K. • Dr. Shobha Sundar Ram • Dr. Jainendra Shukla • Dr. Vinayak Abrol • Dr. Arjun Ray • Dr. Sanat K Biswas • Dr. Richa Gupta • Mr. Ashutosh Brahma- Manager (Academics) • Ms. Nisha Narwal - Assistant Manager (Academics) • Ms. Sanjana Soni - Junior Manager (Academics) • Mr. Aditya Giridhar - Student Senate • Mr. Mehul Arora - Student Senate At the outset, Prof. Vikram Goyal (AAC Chair) welcomed all members/special invitees to the AAC meeting. Thereafter, the agenda items were taken up for discussion, and the following decisions/recommendations were made:
1.		**To confirm the minutes of the 32nd AAC meeting held on 10th November 2023.**
2.		**Reporting Items:** The following "new courses" have received approval for the winter semester of 2024. 1. Dr. Monika Arora will offer a new course for **"2 Credits"** UG/PG: **"MTH578A - Topics on Multivariate Analysis, in winter 2024."** The course description is attached herewith for your reference. 2. Dr. Prahllad Deb will offer a new course for "**4 Credits**" UG/PG: **"MTH550 - Reproducing Kernel Hilbert Spaces with Applications, in winter 2024"**. The course description is attached herewith for your reference. 3. Dr. Kaushik Kalayanaraman will offer a new course for **"4 Credit"** UG/PG: **"MTH563 - Differential Geometry (New), in winter 2024.**" The course description is attached herewith for your reference. 4. Dr. Rajiv Ratan will offer a new course for **"4 Credit"** UG/PG: **"CSE665-Large Language Models, in winter 2024."** The course description is attached herewith for your reference. 5. Dr. Anmol will offer a new "**4 Credits**" course to UG/PG: "**DES 531 - Tangible User Interfaces" in the winter 2024**. The course description is attached herewith for your reference. 6. Dr. Pragya Kosta will offer a new course for **"4 Credit"** UG, PG, and Ph.D.: **"ECE 366/566 - Neural Engineering and Implantable Devices, in winter 2024."** The course description is attached herewith for your reference.

7. Dr. Bapi will offer a new course for **"4 Credit"** UG/PG: **"ECE 666, CSE 517-Applied Optimization Methods for Machine Learning, in winter 2024."** The course description is attached [herewith](#) for your reference.
8. Dr. Satish Pandey will offer a new course for **"4 Credits"** UG/PG: **"ECE 601 - An Introduction to Quantum Information Theory, in winter 2024."** The course description is attached [herewith](#) for your reference.
9. Dr. Smriti will offer a new course for **"2 Credits"** for PG: **"SOC719A-Urban Space and Gender"**, in winter 2024". The course description is attached [herewith](#) for your reference.
10. Dr. Deepak will offer a new course for **"4 Credits"** for UG: **"SOC701/504 - On the making of anthropological objects",** in winter 2024". The course description is attached [herewith](#) for your reference.

The following "revised courses" have received approval for the winter semester of 2024.

1. Dr. Shad Akhtar will offer a **"4 Credit"** UG/PG: **"CSE556 - Natural Language Processing (NLP), in winter 2024."** The revised course description is attached [herewith](#) for your reference.
2. Dr. Vivek Kumar will offer a **"4 Credit"** UG/PG: **"CSE513 - Parallel Runtimes for Modern Processors, in winter 2024."** The revised course description is attached [herewith](#) for your reference.
3. Dr. Gautam will offer a **"4 Credit"** UG/PG: **"CSE642 - Advanced Machine Learning, in winter 2024."** The revised course description is attached [herewith](#) for your reference.
4. Dr. Pushpendra will offer **"4 Credits"** course to UG/PG: **"CSE573-Interactive Systems" in winter 2024."** The revised course description is attached [herewith](#) for your reference.
5. Dr. Piyus will offer "**4 Credits"** course to UG/PG: **"CSE 301/601- Compilers" in the winter 2024**. The revised course description is attached [herewith](#) for your reference.

3.	**TA Award** *Consideration of this item was deferred to the next meeting.*
4.	**Dean's Award List** The AAC thoroughly discussed and agreed to go with the proposal below: It was agreed to have no change in the existing policy mentioned below; • All those who get an average SGPA for last year of more than 9.00 for B.Tech and 9.5 for M.Tech. • Improvement in academic performance: To recognize those students whose year's performance shows a significant improvement. Selection method possibilities ❖ The average SGPA for last year is better than their CGPA at the start of the Academic Year by 2.0 points and no F grade in an academic year. In addition, the following categories were added to the DOAA list of students to be awarded: • Distinguished list of students with a CGPA of 9.5 or more • Distinguished list of students with A+ grades in 3 or more regular courses (excluding IP/IS/Projects/BTP) in the academic year

		● At most, two members of the student senate based on exceptional contributions as senate members. *Note: Students with academic dishonesty cases will not be eligible for the award.* ***Action:*** *To Senate*
5.		**<u>Proposed Change in Core Course of B.Tech. 2nd Year "CO for Digital Circuits"</u>** The matter was deliberated in the various departments' Faculty Meetings, and their recommendations were given. The AAC thoroughly discussed the recommendations of the department and concluded that the CO on pipelining concepts might be considered for removal in the future offering of the Digital Circuits course. For the ongoing semester (Monsoon 2023), the CO should not be dropped. ***Action:*** *ECE Department*
6.		**<u>Proposal for MTech Hybrid with possible exit with PGD</u>** The AAC thoroughly discussed and agreed to the proposal in principle. The AAC also noted that this kind of program may be explored on the institute level and through collaborations. It was further discussed to deliberate on the exit policy in line with NEP in the upcoming AAC. Prof. Sanjit was requested to share the proposal along with the market survey for further discussion in AAC. ***Action:*** *Prof. Sanjit/Academics*
7.		**<u>Clarification on Core / Core elective courses offered in III Year (UG Programs)</u>** The AAC thoroughly discussed and concluded that electives 3xx or higher should be different from the core courses specified in the regulations, which will count towards 32 credits of CSE/X courses. It was also noted to replace the phrase "3xx or above in the last four-semester" by "3xx or above" in all UG program-specific regulations. This is because our UG programs are credit-based, and the students can meet their graduation requirements by taking courses in any semester. ***Action:*** *Academics*
8.		**<u>A systematic way to issue a "Skills Verification Letter" for US Green Card</u>** The AAC thoroughly discussed and agreed that It should be sent by the department HOD, and the respective HOD may take the input from the course instructor. The academic section will help with any data requirement. ***Action:*** *Department HOD*

9.	**To deliberate on 'Value Added courses' in NAAC Curriculum Enrichment Point**
	<mark>*Consideration of this item was deferred to the next meeting.*</mark>
	Any other items with the permission of the Chairperson.

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	Additional Agenda
10.	**Reducing UG TAship Load from 4 credits to 2 credits** The above proposal is discussed in the AAC, and, the dean of academic affairs concluded by saying that the TA load policy remains unchanged as of now and Student Senate can bring a stronger proposal next time if needed. **Action:** *Not Applicable*
11.	**Reviewing the timeline for the regular round of PhD admission cycle** In continuation of the [32nd AAC Minutes](#), it was agreed that the admission process could be initiated in February and August so that departments will have enough time to process and announce interview dates at least a month before the proposed interview dates. It is further decided not to have a Rolling admission during the Regular admission process, starting from the shortlisting phase until the final result is announced. It is also stated that the Ph.D. admins and department may need to increase outreach with the help of the PR team and connect with "Collegedunia" to increase in application for Ph.D. applications. *Action: Department Admins/PhD Admin/PR Team*
12.	**Outstanding Educator Award** A committee was formed to review the Outstanding Educator Award policy. Following thorough discussions within the committee, Dr. Shobha has subsequently shared the [criteria](#), process, and [evaluation](#) form. Given the significance of the proposal, Dr. Shobha introduced it for discussion, and it has been postponed to the subsequent meeting. The AAC suggested conducting an online meeting further to address the matter in the upcoming AAC session. <mark>*Consideration of this item was deferred to the next meeting.*</mark>

13.	**Regarding the Grading of courses at SDU exchange** *Consideration of this item was deferred to the next meeting.*
	The meeting ended with a vote of thanks to and by the Chairperson.